COMMITTEE OF THE WHOLE AND SPECIAL MEETING OF THE BOARD OF EDUCATION
TOWNSHIP HIGH SCHOOL DISTRICT 208
COOK COUNTY, ILLINOIS
Tuesday, January 24, 2012
Room 201

The Tuesday, January 24, 2012, Committee of the Whole and special meeting of the Board of Education, Township High School District 208, Cook County, Illinois, was called to order at 7:02 p.m. in Room 201 of the Riverside Brookfield Township High School building, by Mr. Matthew P. Sinde. Jr., President

The Secretary called the roll.

Board members present:	Garry Gryczan John Keen Daniel Moon Timothy Walsh Michael Welch Matthew P. Sinde, Jr., President
Board members absent:	Laura Hruska
Administrators present:	Dr. Kevin Skinkis, Superintendent Pam Bylsma, Principal Tim McGinnis, Interim Chief Financial Officer
Also present:	Mary Ann Nardi, Board Secretary
Others present:	Paul Thurman, Auditor, Evans, Marshall & Pease Joel Hatje, ARAMARK Allison Cabaj Mr. & Mrs. Marciniak Aileen Huebner Jerry Buttimer Bob Skolnik, *Landmark*

Visitors' Comments
There were no comments/statements.

Discussion/Information Items
Written communications have been routinely shared with Board members.

Student/Staff Recognition
The following students were recognized for their accomplishments: Dovas Lietuvninkas, Andrew Payton, Madeline Muntean, Molly Chaney, Kyle Perfect, and James Wang as All State Musicians; Haley Buntrock , third place in the Illinois Music Educators Association composition competition; and Anton Kompare , gold medal in the Chicago Area Music Teachers Association piano competition. The Boys' Swim team was recognized for top honors in the 58th Annual RB Invite. The following teachers were also recognized: Allison Cabaj, American Library Association's National Young Adult Library Services Association MAE award; Laurence Forberg, AP Reader for Advance Placement French Language exam; Daniel O'Rourke, AP English Language and Composition table leader for summer reading; George Miller, AP English Literature reader for summer reading; Larry Forberg, Distinguished Secondary School teacher award nomination from Northwestern University; and Bridget Wilmot, presenter at the Instructional Computer Educators conference.

Student Association Report
Julie Sinde and members of the Student Association Executive Board reported on their latest activities which included the coat and blanket drive, adopt-a-family fund raiser, an upcoming blood drive, Spirit Friday update, and the Match Maker fund raiser. The S.A. conducted a school survey and shared some points with the Board members. According to the survey, the

students valued their relationship with teachers, AP courses open to all; dances; and had concerns about loss of electives and clubs.

Superintendent's Report
Dr. Skinkis introduced the new ARAMARK facilities manager, Joel Hatje. Mr. Hatje greeted the Board and conveyed his past experience as an ARAMARK manager with other school districts. He expressed his gratitude for the opportunity of working at RB. Next Mr. McGinnis introduced Paul Thurman from Evans, Marshall & Pease. Mr. Thurman said his firm audits approximately 25 school districts in Cook and surrounding counties. He began his presentation by answering a list of questions previously submitted by a Board member. He also answered Board Members' questions presented during the meeting. Due to various inaccuracies in the printed material, the report will be corrected and, along with answers to the Board's submitted questions, resubmitted to the District. Mr. Sinde requested that the changes and responses be completed within two weeks. The Board also requested that the next audit report be completed by the September 2012 COW meeting.

Principal's Report
Mrs. Pam Bylsma asked Mr. Art Ostrow to report on three topics: athletic tournaments, athletic transportation, and athletic gate receipts. Mr. Ostrow said that the tournaments are not budgeted items. Entry fees are charged that should cover the cost of the tournament, and the money will go back into the athletic activity fund. Gate receipts for football and volleyball were listed on Mr. Ostrow's report, and he answered questions from the Board concerning the receipts. Mr. Ostrow also explained the procedures coaches follow for team transportation and spoke about the problems with the present bus company. Dr. Skinkis and Mrs. Bylsma accepted on behalf of RB, a $1,300 donation from the Class of 1947. Mrs. Bylsma reported that the grades D and F rates at the end of the first semester were the lowest they have ever been crediting the fact that the interventions are still working.

Advisory Council Reports
The Facilities Advisory Council met on January 17, 2012, and discussed ARAMARK's quarterly review. The next review is due in March. The boiler issue and the Special Education wing's odor issue are still under investigation. The Verizon agreement is being reviewed by our attorney. Verizon is interested in going forward and expects that their equipment will be ready by the beginning of December.

The Finance Advisory Council met on January 3, 2012. The construction project accounting has 80-85 percent of the documents scanned. Dr. Skinkis presented a budget timeline and spoke about its importance. Mr. Walsh asked if the Boosters and Patrons' Council will be advised before any changes are made. Dr. Skinkis said they will be invited to attend the Committee of the Whole meeting in March.

The Personnel Advisory Council met on January 19, 2012. The Board Members received a confidential staffing report. Different scenarios of students and number of classes taken were presented to the Board. The focus is on two key components, class size and offerings. Dr. Skinkis reported that guidelines were given to the staff regarding the number of students in classes. Discussion followed on dropping classes, intervention and support cuts, and how credit caps affect admittance to college.

The Policy Advisory Council met on January 5, 2012. Policy 6:310 was submitted for a first reading on January 10, 2012. Staffing and registration has to be considered first before adoption. The goal is to have the staffing sheets completed by the first week of February before working on the master schedule. By March, the staffing should be as close as possible.

Visitors Statements
Sophomore Katie Andrulis addressed the Board about her concern regarding the elimination of the AP music theory class.

Dr. Skinkis said that there are two more budget forums scheduled. The first will be held on February 6, 2012, at RB's Patrons' Council, and the second will be held on February 9, 2012, at Komarek.

Closed Session
A closed session was recommended for the purpose of considering appointment, employment or dismissal of employees, collective negotiating issues, and litigation.

RESOLUTION # 12744 Closed Session

Mr. Welch moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, enter closed session for the purpose of considering appointment, employment or dismissal of employees, collective negotiating issues, and litigation.

Mr. Moon seconded the motion.

Upon roll call, the following members voted AYE:

Mr. Gryczan, Dr. Keen, Mr. Moon, Mr. Walsh, Mr. Welch, and Mr. Sinde.

and the following voted NAY: None
and the following were ABSENT: Ms. Hruska **The motion carried.**

The Board entered closed session at 9:50 p.m., reconvened in open session at 9:56 p.m. and took action on items of unfinished business.

Action/Information Following Closed Session

RESOLUTION # 12745 Appointments

Mr. Gryczan moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, hereby approves the appointments of:

a. Marlon London, Para-Educator, Special Education, $16.08 per hour

b. John Henle, Math Club Co-Sponsor, Category F, Level-First Year, Stipend $1,463

c. Holly Machia, Math Club Co-Sponsor, Category F, Level-First Year, Stipend $1,463

as presented and discussed during the January 24, 2012, closed session meeting.

Mr. Welch seconded the motion.

Upon roll call, the following members voted AYE:

Mr. Gryczan, Dr. Keen, Mr. Moon, Mr. Walsh, Mr. Welch, and Mr. Sinde.

and the following voted NAY: None
and the following were ABSENT: Ms. Hruska **The motion carried.**

Closed Session
A second closed session was recommended for the purpose of discussing collective bargaining issues, litigation, and the mid-year review of the Superintendent.

RESOLUTION # 12746 Closed Session

Mr. Welch moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, enter closed session for the purpose of considering appointment, employment or dismissal of employees, collective negotiating issues, and litigation.

Dr. Keen seconded the motion.

Upon roll call, the following members voted AYE:

Mr. Gryczan, Dr. Keen, Mr. Moon, Mr. Walsh, Mr. Welch, and Mr. Sinde.

and the following voted NAY: None
and the following were ABSENT: Ms. Hruska **The motion carried.**

The Board entered closed session for second time at 10:00 p.m., reconvened in open session at 12:55 a.m. on January 25, 2012.

Consideration of Items for Future Meetings
No items were mentioned.

Adjournment

RESOLUTION #12747 Adjournment

It was moved by Mr. Welch and seconded by Mr. Walsh that the Committee of the Whole January 24, 2012, Meeting of the Board of Education, Township High School District 208, Cook County, Illinois, be adjourned. All members present voted AYE, and the motion carried.

At 12:55 a.m. on January 25, 2012, the President declared the meeting adjourned.